

## Abington Heights School District

### Clarks Summit, PA 18411

It is the policy of Abington Heights School District that medication be given outside of school hours whenever possible. However, if it is essential that a student receive medication during school hours, the following criteria must be met before medication may be administered:

1. When a student must take medication in school, the parent should talk with the school nurse.
2. The physician and parent must sign separate medication request forms for each prescription and non-prescription medication. If a parent or guardian completes the District request form, a prescription label will be accepted for five school days in lieu of a doctor's permission allowing the parent ample time to have the form completed. A faxed order from a physician will be accepted.
3. All medications must be in the original container/package. Prescription products must have a current prescription label that specifically states when medication should be given.
4. In accordance with the School District's drug policy, a student may not carry medication to school. The medication must be delivered by a responsible adult directly to the school nurse, principal, teacher or secretarial staff member.
5. Medication is kept in the custody of the nurse or the principal's designee.
6. Cough drops and throat lozenges are included in the medication policy; therefore, **none will be allowed in school unless the physician's and parental permissions are signed for students in Grades K through 8.** Students in Grades 9 through 12 may have cough drops and throat lozenges without written permission at the discretion of the school nurse.
7. Medication requests must be renewed at the beginning of each school year.
8. The parent must report any medication changes to the school nurse.